

Regular Meeting Crow Wing Township Agenda
May 11, 2021

Call to Order

Pledge of Allegiance

Remind public to sign roster

Approve Agenda

Gopher Bounties

New Business: Sheriff Scott Goddard
North Central Speedway Noise Complaint
Crow Wing Power Utility Permit
MNDOT-Business 371 Lighting @ St. Mathias and 70th

Unfinished Business: Take Over Lone Oak Circle
Township Website
Chad Jillson Violation
Wade Tomberlin Violation
Dillon/Ruckdaschel Violation
Josh Neelan Violation
Copa Violation

Public Comments (**3 minute limit per topic**)

Planning Commission Report: Approve 2021 Comp Plan
Approve Ordinance Amendment 01-2021
Approve Publication Summary
Advertise for Planning Commission Vacancy

Approve Payroll

Treasurer Report/Pay Claims

Road Report: Update 5-year Road Improvement Plan

Communications: CWC Sale of Tax Forfeited Lands
CWC Land Services Dept Survey
Crow Wing Power Directors Ballot
CWCATO Newsletter
CWC Historical Society Annual Report
Fire Advisory Board Meeting-May 17, 2021
Mn Dept of Revenue Minerals Tax Unit

Admin Business:

Announcements

Approve Minutes April 13, 2021 Town Board Meeting; April 22, 2021 Board of Adjustment and Equalization Meeting; Review Road Tour Minutes

Adjourn Meeting

Welcome to this regular meeting of the Crow Wing Township Board of Supervisors. We're glad you could be with us this evening! This agenda will give you a general idea of the order in which we will address various issues, although it will vary from time to time. There is a time set aside for public comments. You may ask questions and/or make comments during this time. Please use this time only for items not listed under Old Business or New Business. As this is a meeting of the Board, only Supervisors are allowed to make motions and vote. If you have a comment regarding an issue under discussion, please raise your hand and the Chairperson will call on you to address the Board.

**AWAIR TRAINING/TOWN BOARD REGULAR MEETING, TUESDAY, April 13, 2021 5:30 pm
CROW WING TOWN HALL**

Board Members Present: Chairman Tucker Schuety, Supervisor Doug Kern, Supervisor Paul Stephany, Treasurer Sue Kern, and Clerk Duane Ruona.

Tucker called the meeting to order at 5:30 pm and the Pledge of Allegiance was recited.

The Annual AWAIR Training was held at 5:30 PM with the township employees, planning commission members and town board members present as per the attached roster. Tucker shared a review of the purpose of the workplace accident and injury reduction program with those present by reading aloud the important points, details, & instructions pertaining to the employees. Topics such as workplace safety, hazardous materials, accident/injury related information, etc. was covered. Contact information for all Town Board members is on the township website. The first aid kits should be checked be sure they are up to date. Safety vests are in the township truck and in the storage shed. The board welcomed feedback & suggestions for improvement from those present. The AWAIR meeting adjourned at 5:47 pm.

Tucker called the Regular Town Board Meeting to order at 6:00 pm and the Pledge of Allegiance was recited.

Tucker made a motion to approve the agenda. Doug seconded, motion passed 3-0.

There were no gopher bounties.

Under New Business Cliff Saker from North Central Speedway was present for their beer license renewal. A motion to approve the beer license for North Central Speedway was made by Doug, seconded by Tucker. Motion passed 3-0.

Chad Knudson from Wild Rice Depot was present for their liquor license renewal. A motion to approve the liquor license for Wild Rice Liquors was made by Tucker, seconded by Doug. Motion passed 3-0.

A Citizen Complaint about a commercial business operating at 11149 Town Hall Street was reviewed. Brad said the complaint was discussed at Monday's Planning Commission meeting. It appears that the owner has a boulder supply business and there are a large number of boulders at his residence along with some heavy equipment. Justin will send a letter to the owner about the complaint asking that he clarify what is going on. The Planning Commission will decide if further action is required.

Under Unfinished Business Brad said that Tom Feierabend was going to talk to Jim Kraemer from KLD about the items needed by the township before Lone Oak Circle will become a town road. Nothing has been received yet.

Doug said that he and Sue have looked at other township websites and are contacting Bay Lake Township to get information about their website.

Brad received a call from Wade Tomberlin's neighbor and he will respond to the neighbor about his concerns. The Chad Jillson property still needs more work done and with the new home by the snowmobile trail it appears that there is not any more stuff being brought in. There is nothing new with the other property violations.

Under Planning Commission Report Brad said he has talked to Chad Knudsen about posting Township Notices at Wild Rice Depot and Chad will provide a space for that. The final draft of the Township Comprehensive Plan has been reviewed and some suggested changes made. The public hearing is scheduled for the next Planning Commission meeting on May 10, 2021. The Planning Commission is short one person and Brad has a few names that he will contact to see if there is someone interested in joining. Justin is planning to start up office hours at the town hall in May.

Brad said that the Sourcewell Contract will expire on May 14, 2021. The new contract raised the hourly rate from \$50 to \$55 and no longer has an end date. Either party may cancel the contract with a 60 day notice to the other party. Doug made a motion to approve the Sourcewell Contract. Tucker seconded, motion passed 3-0.

The two Wels Avenue properties that have been brought to the Planning Commission about unpermitted structures have been sent letters and given deadlines to apply for the appropriate permits. Brad said that Sourcewell may have funds available for an information kiosk in the township. There was discussion about a location and Brad will get more information about the funding.

The Planning Commission discussed making a change to the off-site signage language in the Ordinance. MNDOT will not allow any billboards on TH-371 in the township and the ordinance does not follow that language. Any amendment requires a public hearing and if possible it could be done at the same time as the Comprehensive Plan update. The Planning Commission recommended that the Town Board disallow billboards in the township. After discussion Doug made a motion to change the Ordinance to not allow billboards within the township. Tucker seconded, motion passed 3-0.

Under Public Comments Gerry Schuety said he had cleaned up the dirt piles left from the removal of the recycling dumpsters and will take out the office wall in the shed to make more room for the lawn mower. He also said there are deep holes below the swings at the park. Brad asked CentraCare in St. Cloud about getting a plan for the playground equipment that they are donating to the township so a place can be prepared for the equipment. When he receives the information a spot will be prepared. Randy Powers said that the pavement is breaking off where River Way meets Town Hall Street and should be repaired. Doug will take care of it when he can get some material. Dan said that there is a deep washout near the Wild Rice Depot entrance where Michels Underground installed utilities.

Payroll was reviewed and approved.

The Treasurer's report and claim numbers 1508-1514 were reviewed and approved. Sue suggested that she should receive some training about the clerk's duties so she could be considered the Deputy Clerk and be able to step in should the Clerk be unable to perform his duties. Tucker made a motion for Sue to be trained in as Deputy Clerk. Paul seconded, motion passed 3-0.

Doug gave the Road Report. He completed the street sweeping in Barrows before the sweeper broke down. Potholes will be filled when patch material becomes available. Trees were moved off the right-of-way.

Under Communications letters of thanks were received from Lakes Area Pregnancy Support Center, Crow Wing County Historical Society, and Crisis Line and Referral Service. A notice from Crow Wing County Land Services about the sale of tax forfeited property in the township was reviewed. The annual MATIT insurance bill and listing of property and equipment was reviewed.

Under Administrative Business Tucker made a motion to adopt Resolution 2021-01, authorizing Doug Kern to work with the cemetery for the next year. Paul seconded, motion passed 2-0, Doug abstaining. Tucker made a motion to adopt Resolution 2021-02, authorizing Doug Kern to work with the roads for the next year. Paul seconded, motion passed 2-0, Doug abstaining.

Under Announcements the Road Tour will be on April 17, 2021 at 9:00 am beginning at the Town Hall. The Board of Equalization meeting will be held at 10:00 am on Thursday, April 22, 2021 at the town hall. Doug and Paul are trained and will attend the meeting.

A motion was made by Doug to approve the minutes of the March 23, 2021 regular meeting as written. Seconded by Paul. Motion passed 3-0.

Meeting adjourned at 7:44 pm.

Board of Equalization and Appeals - April 22, 2021

Meeting was called to order by Vice-Chairman Doug Kern at 10:00 AM

The Pledge of Allegiance was recited.

Crow Wing Township Vice-Chairman Doug Kern and Supervisor Paul Stephany were in attendance. Sandra Ehrich and Trevor Cournea were in attendance from the Crow Wing County Land Services Department. Township Clerk Duane Ruona was also in attendance to record the meeting minutes.

The Local Board of Appeal and Equalization is held to provide a fair and objective forum for property owners to appeal their valuation or classification. 18 of the 28 townships in Crow Wing County have a local board of appeal.

Sandra Ehrich explained the Crow Wing Township assessment information and the process used to determine valuations. Total Estimated Market Value for 2021 was up 4.5% to \$198,554,900. The percent of each classification for the 2021 Market Value is:

Residential	80.6%	\$160,070,500
Seasonal	0.7%	\$ 1,359,000
Commercial	4.8%	\$ 9,547,900
Agricultural	13.9%	<u>\$ 27,577,500</u>
Total Est. Market Value		\$198,554,500

Gary said the number of sales of improved Residential/Seasonal properties for 2021 assessment sales information was 43. The Median Ratio of assessed value to sale price was 94.69%. Crow Wing County strives to have assessed value between 90%-105% of sale prices and a Median Ratio of 98%.

There were no residents present at the meeting and no requests for valuation changes from residents contacting the county.

Supervisor Doug Kern made a motion to adjourn, Supervisor Paul Stephany seconded, motion passed 2-0.

Meeting adjourned at 10:45 AM.

CROW WING TOWNSHIP ROAD TOUR - APRIL 17, 2021

Began at 9:00 am at the Town Hall-Present were Supervisors Tucker Schuety, Doug Kern and Paul Stephany as well as Planning Commission Chair Brad Arnold

- Discussion about the fact that many shoulders and intersections need Class 5.
- Barrows-trees encroaching on roadways.
- Possibly have Brad Gorrion work on gravel at end of Depot Street.
- Talk of small size of cul-de-sac on Robin Street.
- Wels Avenue concrete at end of life. Will be expensive to have redone.
- Asphalt pads on road edges to protect against damage where 4X4's come up onto road.
- Tree limbing has been neglected for years and catching up on it would be difficult.
- Discussion on road weight restrictions being 7 ton standard for normal season. Some such as Wetherbee Road are 9 ton.

- Continued shouldering discussion.
- Things in the right-of-way discussed.
- Limbs blocking signs could be a problem.
- End of Cook Road discussed with erosion issues. Possibly put seed mats down.
- Sink holes on Cook Road need to be addressed.
- 75th Street sign missing at Craig Road.
- Doug asked why 70th Avenue was never put all the way through to Stone Ridge.
- Brad and Doug discussed what the township can do with beavers and how to go about contacting trappers to take care of them.
- Michels damaged Wetherbee Road shoulder and it needs to be fixed.
- 9:25 – 9:30 pit stop at Wild Rice Depot.
- Turn Arrow missing on Wetherbee Road.
- Wetherbee Road to Gorrion Road should be posted 7 tons.
- Gorrion Road needs ground milled and geoteked.
- 60th Street could use gravel and blading.
- 50th Avenue needs to have speed limit posted.
- Home Place Drive and Ravenswood Road were mentioned as needing to be addressed as well as Crow Wing Heights Drive.
- 5796 Brandon Way needs letter telling them approved driveway width and they need to fix it.
- Talked about what constitutes necessity for a culvert
- Park needs some help. Garbage containers and under swings.

Road Tour ended at 11:06 am.