

## TOWN BOARD REGULAR MEETING, TUESDAY, February 8, 2022, 6:00 PM, CROW WING TOWN HALL

**Board Members Present:** Chairman Tucker Schuety, Supervisor Doug Kern, Supervisor Paul Stephany, Treasurer Diane Stephany, and Clerk Sue Kern.

Tucker called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited. Residents were reminded to sign the roster.

There were no gopher bounties.

Tucker asked if there were any changes to the agenda. Paul stated he wanted to add a discussion regarding reimbursement of copies made from a personal home computer and to present a new affidavit form used in Avon Township. These items were added to new business. Tucker made the motion to approve agenda as amended. Paul seconded. No Discussion. Motion passed 3-0. It was also mentioned that DSL is in the town hall.

There was a resident present who had questions about building on his property and he was referred to Brad Arnold and Amanda Peterson to pursue his questions. He was also invited to the Planning and Zoning meeting next Monday.

**New Business:** Paul presented an affidavit that is used in Avon Township which is easier to use. Doug made the motion to start using that affidavit going forward. Tucker seconded. Motion passed 3-0. Paul wanted to know if there is a reimbursement policy for copies printed off personal computer printers. He said they have been going through a lot of ink off their personal equipment. The price list that is presented at the reorganizational meeting will be looked at. Doug made a motion to table. Tucker seconded. Motion passed 3-0. Discussion will take place at the next meeting.

**Board of Audit:** Sue and Diane presented all receipts and disbursements for the 2021 year and all documents were identical and balanced. The Town Board audited the receipts and disbursements for 2021 and selected several items at random to examine deposits and checks with related documents. There were no irregularities found. Doug made a motion to approve the audit. Tucker seconded. No further discussion. Motion passed 3-0. The 2021 Board of Audit form was signed and posted for the public.

**Budget/Levy:** Sue presented the following documents: Schedule 1, Cash Balance Statement, Cash Basis of Accounting and the Interim Financial Report. The 2023 levy and budget were discussed. There was discussion about the past years' history on revenue and levy amounts. The levy has stayed the same for the last three years. It was noted that the total revenue was \$499,470.53 and total expenditures of \$579,173.05. The difference being \$79,702.52. The Forest Heights and 110<sup>th</sup> Street paving came to \$388,361.53 which was over the Road & Bridge budgeted amount. Doug made the motion to raise the levy \$75,000 for the Road and Bridge Fund. Tucker seconded. Motion passed 3-0. Tucker made the motion to leave General Fund at \$61,000. Doug seconded. Motion passed 3-0. Tucker made the motion to increase the levy for the Fire Fund \$2000. Doug seconded. Motion passed 3-0. The total levy for 2023 would be \$498,000, an increase of \$77,000. The reason for increase is because of the cost increases for road work. The Town Board went over the 5-year road plan with the streets of Barrows being at the top. There was also consideration of paving the parking lot at the park. Fire services are going up as well. The 2023 levy will be presented to the residents at the annual meeting as follows:

General Fund	\$61,000
Road & Bridge	\$375,000
Fire Fund	\$62,000

Tucker made the motion to do a fund transfer of \$4,741.92 from General Fund to Park to bring up the deficit and to transfer \$102.21 from the General Fund to the Recycling fund to bring up the deficit. Paul seconded. Motion passed 3-0. Tucker made the motion to dissolve the Recycling Fund as we no longer have recycling. Doug seconded. Motion passed 3-0. The Treasurer will adjust coding of Waste Management as needed.

**Unfinished Business:** It was decided that Heather Bandeen of Sourcewell will do a presentation on March 1<sup>st</sup>.

The calendar was discussed for the upcoming year and will be presented next time. Tucker made the motion to have a second meeting in March on the 15<sup>th</sup> to include the re-organizational meeting. Paul seconded. No discussion. Motion passed 3-0.

**Public Comments:** Gerry mentioned there are trees at the cemetery that are leaning over and may need to come down. The situation will be assessed in the spring.

**Planning and Zoning Report:** None. Brad was absent. Planning & Zoning meets next Monday.

**Treasurers Report:** Payroll was reviewed and approved. The Treasurer's report and claims #1700 to #1721 were reviewed and approved.

**Road Report:** Doug said he plowed out snow drifts and repaired 2 mailboxes.

**Cemetery Report:** Paperwork for 10 plots were signed and notarized.

**Fire Administration:** Next meeting is set for March 3, 2022.

**Administrative Business:** The paperwork for 70<sup>th</sup> Avenue lighting maintenance agreement was reviewed. Tucker made the motion to accept and sign the contract. Paul seconded. Motion passed 3-0. Papers were signed and notarized. The date for the Local Board and Appeals was set by the county for April 28<sup>th</sup> at 10:00 am. Tucker made the motion to approve. Doug seconded. Passed 3-0.

Brad Miller made a request for a show of support for the Cuyuna Lakes Pickleball Project. Tucker stated it might be good for the community and would be at no cost to us and a show of support might help Mr. Miller get grant money. Tucker made a motion to approve. Doug seconded. No further discussion. Passed 3-0. Each supervisor signed the form.

**Communications:** No action was taken regarding any of the mail. Zone One request for money will be brought forward to the annual meeting.

**Announcements:** Ginny Knudson will come to the March 1<sup>st</sup> meeting.

**Approve Minutes:** The Town Board Regular minutes for January 11, 2022, were reviewed. Doug made the motion to approve. Tucker seconded. No discussion. Motion pass 3-0.

**Adjourn Meeting:** Tucker made a motion to adjourn. Doug seconded. No discussion. Motion passed 3-0 at 8:10 pm.