

## **Crow Wing Township Planning Commission Meeting December 12, 2022, 6:00 PM**

**Commission Members Present:** Brad Arnold (Chair), and Commissioners Linda Schuety, Dan Lee, David Nelson, and Tucker Schuety (Township Board Chairman), & Sue Kern (Township Clerk). Brad called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

**Public Hearings:** None.

**Additions or Deletions to Agenda:** The Wetherbee property discussion was moved to the beginning as the property owners were present. A hoop structure discussion was added to the agenda. Brad also added discussion of the newly printed Ordinance booklets, discussion regarding the Deason property, storage of records fee and the start of the new Planning and Zoning Administrator.

**New Business: Wetherbee Subdivision:** This property was first discussed in September. The survey has been completed by Jim Kramer and the application has been submitted and signed and everything is in order. Brad reviewed the history for David's benefit as he did not attend the September meeting. The matter had been approved previously and was ready to proceed but with the transition in Administrators there was a bit of an overlap in procedure. The owners will bring the deeds to the Land Services Building. Scott Saehr will confirm with the County for recording as it his first one. Brad will follow up with Scott regarding the metes and bounds.

**Open Forum: The Deason property** shoreline follow up inspection is due this month. Scott and Brad will do the inspection and they will tour the township when they meet on December 20th. Scott is already working on two other aspects with Mr. Deason. Brad brought up that there is a storage fee of \$60 with Scott for maintaining and retaining our records. Brad will bring the matter up to the Board of Supervisors. Scott Saehr will be full time starting this week as our P&Z Administrator. Brad also noted that he has talked with Jake Frye at the Land Services Building and will be meeting with him January 4<sup>th</sup>. Some residents were trying to attain septic records there.

**Approval of Minutes:** The November 14, 2022, meeting minutes were reviewed. Dan made the motion to approve the minutes as written. Tucker seconded the motion. No further discussion. Motion passed 5-0.

The **2023 Planning Commission Meeting Schedule** was discussed.

The **Fee Schedule** was discussed. The prices have remained the same, but the date was changed. Some items were changed due to the recent Amendments.

The newly printed **Land Ordinance** manual was reviewed. Each commissioner was given the newly revised manual and asked to dispose of the old ordinance. There will be two copies in the office at the town hall. The cost of the printing was \$280 total. It will be put on the website as time permits.

The **Short-Term Rental agreement** was discussed. There have been some rules and regulations set up by the County that will be adopted in the next couple of months. Brad stated that the Township will also need to adopt the agreement in the future as well. It does not greatly affect our Township but there are a few cases here as well. Brad has reviewed the agreement.

**Crow Wing County Logging on Wetherbee Road/Proposed Parking Lot:** Brad has talked with Tom Strack from the County regarding their plans of timber thinning and making a parking lot and bird watchers will have a place to park and go on trails. Tom is not familiar with our Township area and was assigned our area due to lack of employees. Multiple concerns were raised including illegal camping, meth and dope camps, garbage dumping, fire hazards, ATV problems and ditches being torn up. The drainage in the ditch from the previous loggers is still a problem. Brad brought up several issues to Tom. Brad stated that a different approach was needed and needed to be located away from landowners. Brad suggested to Tom that he make a 2-3 stall parking spot where the gate is now. They have already put the entrance in but they don't have full width and the culverts don't have aprons. They had called Doug and asked to be waved of the \$50 entry permit after the fact. The Planning Commission agreed there should not be a parking area ½ mile back in the woods. Brad is going to talk to the Board about sending a letter to the County Forestry Department. Tucker suggested we contact the Sheriff's Department. Brad talked to Tom about the problems on 50<sup>th</sup> and all the trash that has been left there. Brad is going to ask the board to enforce the lack of aprons and slopes and not have a parking area off the road, keep it nonmotorized, and address the ditches regarding purpose and elevation of drainage in the ditches. Brad will talk to the Town Board about sending a letter to the County regarding the ditches, parking, and ATV use. Brad will follow up with Tom.

The **Jackson violation** attorney letter was discussed. As soon as the letter was received, Brad got a call from Billy Jillson right away who stated that he was just in there cutting wood and he had permission to do that. Mr. Jillson has his fish house on the property, and Brad stated there were four other units there as well. Mr. Jillson said they were there hunting. Brad stated they have moved out now, but Mr. Jillson will be keeping his fish house there as he is cutting wood. Brad told him that he would be stopping in to assess the situation.

**Logelin Addition:** Nik Logelin is requesting to convert his house from single-family structure to a two-family structure. Brad read the findings of fact written by Scott. Scott says that it is an allowable use. The driveway entrance will need to be addressed as well as a new septic design or a modified design will be needed. When it comes to sell the property, it will be sold as a pair (duplex) and cannot be split. Scott will need to advise the Planning Commission on what else is needed. Nik has been up front with his plans. More discussion will follow between Brad and Scott.

**Old Business: Website Changes and Updates:** Sue will be working with the website designer to update the website with contact information, Ordinance, fee schedule, meeting dates and permit forms.

**P&Z Administrator's Report:** The reports were reviewed. **Town Board Correspondence:** None. **Hoop Structures:** It was decided that a building structure is a building structure in need of permit if on commercial property and home hoop structures determined by size/scope and if truly temporary.

**Adjournment:** Tucker made the motion to adjourn. Linda seconded the motion. No discussion. Motion carried 5-0. Meeting adjourned at 7:19 pm.

