
CROW WING TOWNSHIP
PLANNING AND ZONING COMMISSION
AGENDA

May 1, 2023 6:00 PM

1. Call to Order
2. Roll Call
3. Public Hearing(s)
4. Additions or Deletions to Agenda
5. Open Forum
6. Approval of Minutes
 - a. April 3, 2023
7. New Business
 - a. Short Term Rental Contract
 - b. Complaint
 - c. Survey Review for Minor/Major Subdivisions
8. Old Business
 - a. Planning Commission Appointments
9. P&Z Administrator's Report
10. Town Board Correspondence
11. Adjournment

This agenda is not exclusive. Other business may be discussed as deemed necessary.

Crow Wing Township Planning Commission Meeting April 3, 2023, 6:00 PM

Commission Members Present: Brad Arnold (Chair), and Commissioners Dan Lee and Paul Stephany (Township Board Supervisor), & Sue Kern (Township Clerk), and Scott Saeher, Planning and Zoning Administrator. David Nelson arrived at 7:28 pm. Linda Schuety was absent. Brad called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited. Everyone was introduced to the public.

Public Hearings: None.

Additions or Deletions to Agenda: Brad added a few items. Brad has been on medical leave from January through March. There were no meetings during that period. Elections were to take place in February but there was not a meeting due to a lack of agenda. There are some zoning requirements that need to be discussed.

Open Forum: None.

Approval of Minutes: The December 12, 2022, meeting minutes were reviewed. Dan made the motion to approve the minutes as written. Brad seconded the motion. No further discussion. Motion passed 2-0. Paul abstained as he was not on the Commission at that time.

New Business: Jacob Frie, MN DNR Hydrologist, was present. He introduced himself and talked about his background and his new role as a hydrologist. His job is to review permits for public waters. He explained his job and that he would be available to work with the Township as needed. It was noted we have riverfront properties and an environmental lake. Brad questioned him on drainage ditches, creeks, low land, and marsh land and the use of geothermal.

Planning Commission Appointments: After a discussion and in lieu of the fact that David and Linda were not present, it was decided to post pone Chair and Vice Chair appointments. Brad made the motion to table appointments. Dan seconded the motion. No further discussion. Motion passed 3-0.

Old Business: Short Term Rentals: The Crow Wing County Short-Term Rental Licensing Ordinance was reviewed. Brad stated that we need to take action even though we don't have a lot of this going on in our Township. Scott questioned what the impact is in the Township and possible permits, number of requests and enforcement with the lack of Township staff. Scott talked about contracting the county's ordinance or to do our own. If we did it through the county they would collect permit fees and do enforcement as needed and it would possibly be a pass through for the Township. Implementation, fees, and jurisdiction would need to be discussed. We don't have a major attraction in the township like there is up north or on a lake. Brad stated we are fast approaching bike trails, hiking trails, snowmobile trails and ATV trails. Brad thought we should have an ordinance in place for when or if this becomes an issue. The town board previously had decided to not do anything with this but Brad stated that we are bound to do something. Scott was to research more and bring it back to the Commission. A public hearing will be needed to adopt the Ordinance and we could do so in the next few months. The website and a fee schedule would need to be updated. Scott will check into the matter.

P&Z Administrator's Report: The reports were reviewed. Lot splits and lot combinations were discussed. The Deason hoop structure and Mattern violations were discussed. It was decided that Scott would send them another letter. Brad will contact Greg regarding the other property.

Town Board Correspondence: None.

Paul questioned the fact that the Township has 6 parcels and does it make sense to combine them. Brad explained that it would not benefit the Township to combine the property.

Brad brought David up to speed on the agenda when he arrived. David questioned the 3 per bedroom clause on the Short-Term Rental Ordinance. This is a septic driven issue and it would be complaint driven.

Scott and Brad discussed the roof reconstruction permit. It was decided to remove the fee for that unless it was a very extensive change.

Adjournment: Dan made the motion to adjourn. Paul seconded the motion. No discussion. Motion carried 4-0. Meeting adjourned at 7:41 pm.

Crow Wing County Short-Term Rental Licensing Ordinance

Approved 1/3/2023

PURPOSE, SCOPE, & OBJECTIVES

1.1 Purpose.

It is the purpose and intent of this Ordinance to regulate short-term rentals within Crow Wing County. To continue the allowed use of short term rental units, but also mitigate possible adverse impacts to the health, safety, welfare, and quality of life of surrounding properties, as well as water and environmental quality, through the establishment of a licensing program for the review and approval of short term rental unit operations.

1.2 Scope

Pursuant to Minnesota Statutes Chapter 375.51 - 375.55 and Minnesota Rules Chapters 7080 -7083 in their entirety except as referenced under Article 37.18 of the Crow Wing County Land Use Ordinance and as otherwise expressly modified by the Land Use Ordinance, are hereby adopted by Crow Wing County by reference.

1.3 Objectives.

- To provide and enforce standards for the maintenance of short-term rentals.
- To provide local governance to promote health, safety, and wellness to Crow Wing County citizens and patrons of short-term rentals.

1.4 Enforcement

- Any violations of this ordinance may result in enforcement as noted under Section 6.

DEFINITIONS AND GENERAL PROVISIONS

2.1 **Definitions.** Unless specifically defined below, words or phrases used in this Ordinance shall be interpreted to give them the same meaning they have in common usage and to give this Ordinance its most reasonable application.

- (a) **“Owner”** means the property owner of record of the real estate located in Crow Wing County.
- (b) **“Owners Authorized Agent”** means a person who has written designation to act on behalf of the owner.
- (c) **“Parcel”** means a unit of real property that has been given a parcel identification number maintained by the County.
- (d) **“Short Term Rental Unit”** means any home, cabin, condominium or similar building that is advertised as, or held out to be, a place where sleeping quarters are furnished to the public on a nightly, weekly, or for less than a 30-day time period and is not a bed and breakfast, resort, hotel or motel.
- (e) **“SSTS”** means “Subsurface sewage treatment system” is either an individual subsurface sewage treatment system as defined in subpart 41 of rule 7080.1100 or a mid-sized subsurface sewage treatment as defined in subpart 4 of rule 7081.0020, as applicable.
- (f) **“Bedroom”** means, an area that is (A)-a room designed or used for sleeping; or (B)-a room or area of a dwelling that has a minimum floor area of 70 square feet with access gained from the living area or living area hallway. Architectural features that affect the use as a bedroom under this item may be considered in making the bedroom determination.

- 2.2 **Severability.** If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

ANNUAL LICENSE REQUIRED

- 3.1 No Short-Term Rental may be operated without a valid Short-Term Rental license issued pursuant to this Ordinance.
- 3.2 All new Short-Term Rental operations as of the enactment date of this Ordinance shall obtain a license from the County prior to commencing operations.
- 3.3 A separate Short-Term Rental license is required for each unit on a parcel that has Short-Term Rental operations conducted in it.
- 3.4 All Short-Term Rental licenses are an annual license and must be renewed each year. License renewal applications for rental operations in the following year must be submitted prior to any rental activity. Licenses are valid from January 1 – December 31 each year.
- 3.5 The Owner or Owners Authorized Agent shall permit access to the property and all permitted units at any reasonable time for the purpose of inspection upon request of Crow Wing County.

LICENSE APPLICATION REQUIREMENTS

- 4.1 **Application Requirements.** The following information shall be provided to the County on the Short-Term Rental license application:
- (a) The full name (First, Middle, Last), Date of Birth, mailing address, email address and telephone number of the owner of the Short-Term Rental home for which the license is to be issued. If the property is owned by a business or corporation, the CEO or Designee is responsible for obtaining the license in their name.
 - (b) Physical address and parcel identification number.
 - (c) The name, address, telephone number and email address of the Owner's Authorized agent for the Short-Term Rental who is available 24 hours a day.
 - (d) All other information that is requested on the Short-Term Rental License Application.
 - (e) No application for initial or renewal license will be accepted if there are past due property taxes on the property described in the license application.
 - (f) No license will be issued if there are pending permits and/or open enforcements related to the property.
 - (g) No license will be issued if the property has three substantiated violations prior to application for a license.
- 4.2 **Application Process.** Applications for Short-Term rental operation licenses may be filled out online at www.crowwing.us.
- (a) Once the application is received along with the supplemental information and payment of

fee, Crow Wing County will issue or deny the license in accordance with the timelines established under Minnesota Statute 15.99, (60 days) during which time the County may contact the Owner or Owner's Authorized Agent for additional information. If the permit is denied, a letter will accompany the denial explaining the reasons for the denial, and the Owner or Owner's Authorized Agent may reapply once the conditions surrounding the application denial are corrected.

GENERAL REQUIREMENTS

5.1 Septic/Solid Waste

- (a) The short-term rental must be connected to an approved SSTS or served by central sanitary sewer system.
- (b) A valid Certificate of Compliance, which is a certificate that was issued on a new septic system installed within the past 5 years OR a copy of a compliance inspection form which was performed within the past 3 years. Holding tanks are not allowed for rental units.
- (c) At least once every three (3) years thereafter the Owner or Owner's Authorized Agent shall provide an updated certificate of septic testing showing that the system is compliant for the number of bedrooms indicated in the application.
- (d) Disposal of solid waste must comply with Crow Wing County Solid Waste Ordinance, or its successor or replacement.
- (e) Garbage, refuse, or recycling shall be stored completely enclosed within designated refuse containers. The owner or operator of the rental unit shall provide sufficient trash storage containers and service to accommodate the demand of the occupants.

5.2 Occupancy

- (a) The overnight occupancy of a short-term rental shall be limited to no more than three (3) people per bedroom plus one (1) additional persons per unit.
- (b) Use of recreational vehicles, tents, RV's, accessory structures or fish houses to obtain additional occupancy is prohibited.
- (c) Licensee shall not advertise the property as containing any more than the number of bedrooms identified on the license.
- (d) Licensee shall not advertise the property as available to more guests than the occupancy limit identified on the license.
- (e) No more than two Vacation Rental licenses will be issued per parcel

5.3 Noise

- (a) Quiet hours are between the hours of 10 pm to 7 am, Sunday through Thursday; and 12 am to 7 am, Friday and Saturday. The owner of the short-term rental is expected to enforce this rule. Failure to do so may result in enforcement action as provided in section 6.

5.4 Parking

- (a) Parking cannot restrict access by emergency vehicles or the traveling public and shall not impede any ingress or egress of property owner. In addition, parking cannot encroach neighboring properties.

5.5 Property Contact Information.

- (a) The Owner or the Owner's Authorized Agent shall keep on file, with the county, and shall notify each renter, in writing, of the contact information for the Owner or Owner's Authorized Agent who shall be available 24 hours a day, seven (7) days a week, whenever the property is being rented for short-term rental purposes. The Owner or the Owner's Authorized Agent shall respond to any issue or complaint raised within one (1) hour of any such point of contact being notified of the issue or complaint. Property contact information shall be accessible to the public 24/7 on the Crow Wing County Website.

5.6 License Fees.

- (a) License fees will be established by the Crow Wing County Board of Commissioners and published in the County Fee Schedule.

5.7 License Transfer.

- (a) The short-term rental license shall not be transferrable upon any change in ownership of the licensed property, or otherwise.

ENFORCEMENT

- 6.1 **Enforcement.** Crow Wing County will investigate all complaints and alleged violations of this Ordinance. Crow Wing County will follow up with all Owners or Owner's Authorized Agents and Complainants within a reasonable period of time. The Owner or Owner's Authorized Agent shall address any substantiated complaints/violations as directed by Crow Wing County. All substantiated complaints/violations not resolved as directed will result in enforcement action as provided in 6.4.
- 6.2 If three (3) substantiated complaints/violations have occurred at a Short-Term Rental Unit within one year, then the license may be subject to revocation as determined by Crow Wing County.
- 6.3 The intentional false reporting of a violation of this ordinance shall be considered a violation of this ordinance. The penalty for intentional false reporting of a violation will be \$100.00 for a first offense, \$150.00 for a second offense, and \$1,000.00 for a third or subsequent offense.
- 6.4 Any Owner or Owner's Authorized Agent who fails to comply with a directive of Crow Wing County as provided in section 6.1: or who violate, disobey, omit, neglect, refuse to comply with, or who resist enforcement of any of the provisions of this Ordinance may be subject to Misdemeanor prosecution, forfeiture of their license, or both.
- 6.5 Any license revoked under this section will not be reissued for a period of 1 year from the date of revocation.

APPEALS

- 7.1 **Administrative Appeal.** Appeals from any order, requirement, decision or determination made by Crow Wing County shall be first made to the County Administrator.
- 7.2 Appeals of the decision of the County Administrator shall be brought in the District Court

of Crow Wing County.

SHORT TERM RENTAL LICENSING AGREEMENT

This Agreement is hereby entered into by and between the **County of Crow Wing** (“the County”) and Crow Wing Township (“the Township”) as of May 1, 2023.

Recitals

Whereas, the County enacted a Short Term Rental Ordinance effective January 3, 2023 that regulates and licenses short term rentals; and

Whereas, the Township has enacted a Short Term Rental Ordinance that is identical to the Crow Wing County Short Term Rental Ordinance; and

Whereas, the Township desires to relinquish Short Term Rental Licensing and have the County undertake said licensing, within the Township pursuant to, and consistent with, the County’s Short Term Rental Ordinance; and

Whereas, the Township will enforce their Short Term Rental Ordinance; and

Whereas, Minnesota Statutes Section 394.32 and 394.33 authorizes counties and townships to enter into an agreement whereby a county provides to township planning and zoning services.

Terms

Now, therefore, it is agreed by the County and the Township that, as of the date set forth above, the County will license Short Term Rentals for the Township, within the incorporated area of the City pursuant to the following provisions:

1. Scope. This Agreement applies only to Short Term Rental Licenses. The parties do not intend for the Township to relinquish authority over, or the County to take control of, any other aspect of the Township’s planning and zoning.
2. Permit Procedure. All Short Term Rental Licenses, as required under this agreement, shall be processed and issued entirely by the County using the County’s regular application and permit procedure. The Township shall not issue Short Term Rental licenses of any kind, or accept any applications for Short Term Rentals. The County shall be solely responsible for determining whether an application is complete. Appeals from denial of a Short Term Rental license shall be to the County Administrator. The Township shall supply its own attorney or representative for all appellate purposes.

3. Notice to Township. The County shall provide the Township with a copy of any Short Term Rental License as they relate to properties located within the Township. Copies of said documents shall be delivered to the Township electronically.
4. Permit Fees. The permit fees for Short Term Rental Licenses shall be paid by the applicant directly to the County in accordance with the current County fee schedule. No portion of the permit fee shall accrue to the Township.
5. Inspections. The County shall have the authority to conduct on site inspections as part of the licensing process, as deemed necessary, at no additional charge.
6. Enforcement. The County shall undertake all usual and customary administrative efforts to gain compliance with licensing Short Term Rentals. Upon exhaustion of administrative compliance efforts, unresolved complaints shall be referred to the Township for enforcement of the Township Code. The County will submit referral information to the Township electronically. The parties shall cooperate with each other as necessary to enforce the Township ordinance.
7. Township Data. The Township shall provide the County with copies of any septic compliance inspections or other data as requested by the County for use in fulfilling the County's obligations under this Agreement.
8. Term. The term of this Agreement shall commence upon execution of this agreement by all parties. It shall terminate 11:59 p.m. on December 31, 2023.
9. Termination. This Agreement may be terminated, with or without cause, by delivering a written notice of termination to the other party at least 60 days prior to the date of termination.
10. Compliance with Laws. This Agreement shall be governed by and construed in accordance with the substantive and procedural laws of the State of Minnesota without giving effect to the principles of conflict of laws. All proceedings related to this Agreement shall be venued in the County of Crow Wing, State of Minnesota.
11. Indemnification. The County shall defend and indemnify the Township for all claims for injury, death or property damage of any third person arising out of the County's performance of its obligations under this Agreement, provided that under no circumstances shall the County be required to pay on behalf of itself and other parties any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466. Furthermore, the Township shall defend and indemnify the County for all claims for injury, death or property damage of any third person arising out of the Township's performance of its obligations under this Agreement,

provided that under no circumstances shall the Township be required to pay on behalf of itself and other parties any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466.

12. Miscellaneous.

- a. This Agreement contains the entire understanding of the parties with respect to the matters contained herein and supersedes all other written and oral agreements between the parties. Any amendment to this Agreement must be in writing and approved by the governing bodies of both parties before such amendment is effective.
- b. If any provision of this Agreement shall be held invalid or unenforceable, the validity or enforceability of the remaining provisions shall not be affected or impaired thereby.

County of Crow Wing

Crow Wing Township

By: _____
Rosemary Franzen
Crow Wing County Board Chair

By: _____
Planning Commission Chair

By: _____
Timothy J. Houle
County Administrator

By: _____
Township Clerk

By: _____
Don Ryan
County Attorney

ARTICLE 6--PLANNING COMMISSION/BOARD OF ADJUSTMENT

6.1 PLANNING COMMISSION/BOARD OF ADJUSTMENT DUTIES

- A. Acting in its capacity as the Planning Commission, the Planning Commission/Board of Adjustment is hereby designated by the Town Board to:
 - 1. Review all plats, conservation developments, land use district map amendments, and amendments to the land use ordinance text, and make recommendations to the Town Board.
 - 2. Review and make final decisions regarding all conditional use permit applications.
 - 3. Exercise all powers and perform all duties granted to the Planning Commission/Board of Adjustment under Minnesota Statutes, Chapter 462.354.
 - 4. Adopt and annually review rules of business necessary to the conduct of its affairs.
- B. Acting in its capacity as the Board of Adjustment, the Planning Commission/Board of Adjustment is hereby designated by the Town Board to:
 - 1. Review and make final decisions regarding all variance applications.
 - 2. Hear appeals of all administrative orders, requirements, administrative decisions, or determinations
 - 3. Adopt and annually review rules of business necessary to the conduct of its affairs.

6.2 MEMBERSHIP³

- A. The Planning Commission shall consist of five (5) members. One member of the Planning Commission may be a member of the Town Board. The alternate member may only vote where a regular member is absent or is abstaining from voting.
- B. All members of the Planning Commission/Board of Adjustment shall be residents of Crow Wing Township.

6.3 APPOINTMENT/TERMS⁴

- A. Appointment of Planning Commission/Board of Adjustment members shall be made by the Town Board and such appointment shall become effective at the first meeting of the Planning Commission/Board of Adjustment in February.

³ Amended 4/12/16

⁴ Amended 4/12/16

- B. Up to three members shall be subject to appointment each year.
- C. Each member of the Planning Commission/Board of Adjustment shall be appointed for a term of two years.
- D. Vacancies shall be filled through appointment by the Town Board for only the duration of the un-expired term.
- E. Nonperformance of duty or misconduct in office shall constitute grounds for dismissal by the Town Board. Nonperformance shall include attendance at less than 80 percent of regularly scheduled Planning Commission/Board of Adjustment meetings.

6.4 OFFICERS/DUTIES

- A. Officers of the Planning Commission/Board of Adjustment shall be a Chairperson, Vice-Chairperson and other officers as needed.
- B. Officers shall be elected by the Planning Commission/Board of Adjustment at the first regular meeting held in February.
- C. In the event of a resignation of an Officer, the Planning Commission/Board of Adjustment shall fill the vacancy.
- D. The Chairperson shall preside at all meetings.
- E. The Vice-Chairperson shall assume the responsibilities of the Chairperson when he/she is unable to serve.

6.5 COMPENSATION AND MILEAGE

- A. Planning Commission/Board of Adjustment members may receive per diem as allowed by the Town Board.
- B. Planning Commission/Board of Adjustment members will be reimbursed at the current Township rate for mileage to and from the meeting place.
- C. Planning Commission/Board of Adjustment members, when required to make on-site inspections relating to the function of the Commission or Board, may claim mileage expense and per diem.

6.6 MEETINGS

Meetings shall be scheduled and conducted according to the established Planning Commission/Board of Adjustment rules of business.

On-Going Work Report

Property Owner	Property Address	On-Going Work	Contact Info	Status
Cary & Stacy Deason	11171 Town Hall Street	Property has a shoreland violation where trees were removed on a bluff. The trees have been replaced, and semi-annual inspections are needed. The next inspection should happen in December.	caryldeason@gmail.com	
Brendan Reese	56090585	This parcel needs follow up on unpermitted structure and possibly people living in a tent. I have been in contact with the property owner, but another letter is needed with a timeline.	gto651107@gmail.com	
Safari North	8493 State Highway 371	The Vogels attended the September meeting and asked to extend their permitted closing time of 9 pm tool 10 pm on Fridays and Saturdays through October, as well as Halloween this year. The PC approved this for one year, and asked that the Vogels attend a Planning Commission after October to discuss whether or not this is going to be a permanent event.	safarinorth@yahoo.com	
Jackson, Colleen	56270517	This parcel had a violation of unpermitted structures and people living in campers. The violation was resolved, but there was some movement on the property as of September	218-251-3983	
Ream, Mary	6749 Wetherbee Road	Ongoing violation that has not been resolved. Brad intends on conducting an inspection		
North Central Speedway	56160586	There have been multiple complaints about camping, noise, and the possibility of sewage being dumped on this parcel. There is a CUP in place. The PC decided at the September meeting that an annual inspection of the property should be done.		
Jacob Anderson/Jennifer Schuety	6850 Wels Avenue	Ongoing violation of unpermitted structure and a nonconforming septic. The house cannot be habituated until a new septic is installed. There is an approved design and permit for the septic. Jacob Anderson is not an owner on the property but was the occupant of the home.	jeni2063@hotmail.com	
Schlangen septic designs	11454 Greenwood Street	I've got one design from Jamie Doble and one revision from LouAnn Maschler. Both approved. Not sure what's going on there. They already have a septic permit.	Emails sent to Sue.	
Owned Storage 371 / Battalion Holdings LLC	8624 50th Avenue	First 5 buildings have been applied for (10/14/22).	Email from Sue. Permit Sent on 10/15/22	Complete
Fredrick Lewis	9254 Lone Oak Road	Expired Building Permit. Spoke with and emailed on 10/31/22. Waiting on an updated application and will release a permit card for an additional year.	tcsolutionsusa@gmail.com	Complete
Stan Mattern	8747 Wetherbee	Working without a permit. Stated on 11/2/22 that his builder pulled the permit. Total fee for Accessory is \$300	Email and call to Stan on 11/2/22. 320.360.1101 / Left VM on 12/6/22 Letter sent on 1/2/23. Spoke with Stan on 4/10/23. Directed him to call sue for payment. Sue emailed the group that he needed to complete the application as that was not completed. Emailed him and called him back/left a VM on 4/10/23. Received call on 4/14/23. He completed form and was going to drop off at Sue's on 4/17/23. Documents submitted on 4/17/23.	Complete
Nikolas Logelin	5880 Sweet Road	Looking to construct an add-on to current home. Same layout as current and rent out the other half. Sent email for items needed on 12/3/22.	Emailed Nick on 12/3/22	
Doug Kloss	ID# 56170580 9152 50th Avenue	Septic Permit questions for a potential remodel/addition. Cell #: 320.630.7099.	Left VM on 12/4/22	
Dan with Guarantee Realty	11298 Town Hall St/Rd	Septic Information Request	Left VM on 12/5/22 and 12/6/22	
Wetherbee Subdivision	Wetherbee Road	Lot Split of 5 Parcels. KLD is doing the Survey Work. As of 12/8/22 - need subdivision application. Submitted COC to Jim Kramer and Crow Wing County for confirmation of documents needed. 218-828-1975. Application Received on 12/8/22.	Spoke with Jim Kramer on 12/8/22 and Carry Schuety on 12/8/22.	Complete
Kay Johnson Subdivision	Wetherbee Road SW	Sent information to Chad Conner with Widseth. Sent forms and list of items needed. 12/6/22.	Email sent on 12/6/22 Follow up email sent on 12/16/22	Complete
Cary & Stacy Deason	Business 371	Follow up email sent for application for lot split and hoop building permit application	Email sent 12/6/22 Follow up email sent on 12/16/22 Letter sent on 1/2/23 Call on 4/12.	
Darlene and Ronald Strange	9833 Forest Heights Drive	Went to County for a Lot Split. Did not submit with CWT. Spoke with Kelly with CWC on 12/22/22. Sent Darlene Strange an email with instructions and Lot Split Application on 12/22/22. Spoke with Darlene and her son on 12/22/22 per their application. Darlene's Number - 218.829.3897. Her son Robert (?) 218.838.5075. Parcel #: 56130572.	Email sent on12/22/22. Call with her as well. Survey submitted on 4/17/23. No application.	In Progress
Randy Ryan	60th Street	New residential home proposed. Wetlands were reviewed, but need to be confirmed when installing the driveway.	Multiple emails in February 2023.	In Progress
Charlie Tindell	8755 County Rd 123	30'x40' Shop with 12ft lean-to. Winter App Submitted. Need Compliance SSTS Form by June 1st. Proposed to build on property lines. Proposed to either do a lot combination or find a new location for the building.	Emails send to Charlie on 3/26/23	In Progress
Clinton Gfroerer	8296 50th Ave	20'x25' storage shed. No SSTS Inspection and submitted a winter App. Has until June 1st.	Permit approved on 4/10/23.	In Progress
	10207 Heron Street	Refuse and several non-running cars located on property. Neighbor complaint submitted on 4/24/23.		