

## **Crow Wing Township Planning Commission Meeting October 2, 2023, 6:00 PM**

**Commission Members Present:** Commissioners Dan Lee (Vice Chair), Linda Schuety, David Nelson, Paul Stephany (Township Board Supervisor), Scott Saeher (Planning and Zoning Administrator) & Sue Kern (Township Clerk). Brad Arnold (Chair) was not present. Dan called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

**Public Hearings:** None.

**Additions or Deletions to Agenda:** None.

**Approval of Minutes:** The August 7, 2023, meeting minutes were reviewed. David made the motion to approve the minutes as written. Linda seconded the motion. No discussion. Motion passed 3-0. Paul did not vote as he was not present at that meeting. P&Z did not meet in September due to the lack of an agenda.

**Open Forum:** None.

**Old Business: 10207 Heron Street** (Gerhardt) complaint was discussed. Scott reported there was an initial citizen complaint filed in late April. Scott sent a letter to the owners in June. Brad Arnold has talked to Lisa Gerhardt. The clerk received an email from a resident in September with additional complaint information. Dan reported another resident filed a written complaint which he presented at the meeting. Part of the complaint is that a camper on the property appeared to be occupied. Two certified letters were sent to the Gerhardt's, and they have been asked to attend the meeting. Scott stated legal action may be needed. Dan made the motion to refer the 10207 Heron Street matter to the Township Board for discussion of legal action. Paul seconded the motion. No further discussion. Motion passed 4-0.

**9507 Forest Heights Drive:** Lyle Juairé property was discussed. The Juairé's were in attendance. A citizen complaint was filed July 3, 2023. Two certified letters were sent to the Juairé's for cleanup to be done by October 2nd. The Juairé's had contacted the clerk asking for an extension and she invited them to the meeting. The bees are prolific, and Mr. Juairé is allergic to bees. They have started their clean up and they have a big trailer and intend to dispose of refuse. The next meeting is November 6<sup>th</sup> and there will be an inspection by Brad and Dan prior to the meeting. Dan stated they have until then to clean up the property or possible legal action will occur.

The process of the citizen complaints was discussed. Going forward Scott will send the clerk a public document packet for the website. The P&Z Commission packet will include the citizen complaints.

**New Business:** The fee schedule was discussed, and the administrative fee will remain at \$100. Roofing fees were discussed, and the matter was resolved prior to the meeting. Scott explained the changes in the Subdivision Metes and Bounds language. Previously the County covered the extra costs, and they are no longer doing that, and fees will be paid by the property owner and not the tax payor. No action was taken.

**P&Z Administrator's Report:** Scott presented the ongoing work report, permit and SSTS report and the Subdivision report and Compliance inspection report. There have been 42 permits this year so far and 33 done in 2022.

Dan named two properties to watch. One being 11259 Town Hall Rd. and the other 8871 Cook Rd. There was no written complaint. No action was taken.

**Town Board Correspondence:** None.

Dan presented two new citizen complaints for **6612 Wilson School Drive (Niesen)** about debris, not being mowed, and safety concerns with the garage and boat and vehicles present. and **10207 Heron Street** (Gerhardt) which has already been discussed and will be brought before the Township Board at their next meeting.

**Adjournment:** David made a motion to adjourn. Linda seconded the motion. No discussion. Motion carried 4-0. The meeting adjourned at 7:05 pm.