

## **FEBRUARY 13, 2024, TUESDAY, TOWN BOARD REGULAR MEETING @ 6:00 PM, CROW WING TOWN HALL**

**Board Members Present:** Chairman Doug Kern, Supervisor Nathan Hulinsky, Supervisor Paul Stephany, Treasurer Diane Stephany, and Clerk Sue Kern.

**The Regular Town Board Meeting** was called to order at 6 pm by Doug and the Pledge of Allegiance was recited. Residents were reminded to sign the roster. There were no gopher bounties. Nathan made the motion to approve the agenda as written. Doug seconded. No discussion. Passed 3-0.

**New Business: The Board of Audit:** The Clerk reported that she and the Treasurer's books balanced, and all the receipts and disbursements were presented to the Board of Supervisors. Six random Receipts and Disbursements were picked by the Supervisors and compared to the Treasurer's Receipts and Disbursements. There were no irregularities found. The Board unanimously approved the Audit and Signed the Board of Audit for 2023. It was posted at the Town Hall. **Budget Levy Discussion:** The Clerk presented the following documents: Schedule 1, Cash Balance Statement, Cash Basis of Accounting, and the Interim Financial Report. The Levies from 2022, 2023, and 2024 were reviewed. The 2025 Levy and Budget were discussed at length. The 5-year Road Plan was reviewed. Doug made the motion to keep the 2025 Levy the same as in 2024. After more discussion, Nathan seconded the motion. The Levy will be presented at the Annual Meeting as follows:

General Fund @ \$61,000  
Road & Bridge Fund @ \$440,000  
Fire Fund @ \$64,000  
Total: \$565,000

Nathan will be attending a Fire Meeting on February 27<sup>th</sup> and will see if it is needed to increase the Fire Fund based on the Fire Department's upcoming budget. The Levy will be reviewed after the Annual Meeting of the residents. The Park Fund is in deficit of \$361.58, the Cemetery Fund is in deficit of \$323.75, and the Recycling Fund is in deficit of \$105.30. Doug made the motion to transfer from the General Fund \$361.58 to the Park Fund, \$323.75 to the Cemetery Fund and \$105.30 to the Recycling Fund. Nathan seconded. No discussion. Motion passed 3-0.

**Resolution Appointing Election Judges for the PNP and the annual Township Election:** The Resolutions were reviewed. Doug made the motion to approve the PNP Resolution. Nathan seconded. No discussion. Passed 3-0. Doug made the motion to approve the Township Resolution. Paul seconded. No discussion. Motion passed 3-0.

**Sourcewell – Community Impact Matching Funds:** Paul stated there are Community Impact Funds available and the Township has a need for an additional locking legal sized fireproof cabinet for permanent records and locking storage cabinet for hazardous materials like pesticides. Doug made a motion to submit a request to Sourcewell for the Community Impact Matching Funds not to exceed \$4,400 with the Township portion not to exceed \$2,200 for the legal sized locking fireproof file cabinet and the locking storage cabinet for hazardous materials. Nathan seconded the motion. Passed 3-0.

**Unfinished Business: Widseth Grant:** The grant opportunity was reviewed. To do the BMX project was going to cost more than anticipated. The BMX project would not qualify for the grant. No action was taken. **Garage update:** No update currently.

**Public comments:** The lack of lines on the road at the Wild Rice Depot and Hwy 371 intersection were discussed. For safety reasons the matter will be investigated.

**Planning Commission Report: The Jackson Violation:** Brad reported that Doug, Brad, and Sheriff Klang did inspection in January with the resident's knowledge. There is some evidence of activity. Various debris is present. (Camper, trailer, collapsed shack, abandoned truck, a water heater & a barrel.) A follow-up letter has been sent telling the residents to clean up the debris by April 15<sup>th</sup> and to keep the gate closed and secured. Other violations will be followed up in the Spring. Permits have slowed down. Regarding violations, the language in the Ordinance looks good but the process implementing fines needs to be better defined and easier to implement.

**Treasurers Report:** Diane reported that the problems with the software were completely resolved. A new check was re-issued to BAMSites. Payroll was reviewed and approved. Claims #2242 to #2258 were reviewed and approved.

**Road Report:** Doug has been talking with Scott at Anderson's to get specifications for the Gorrion Road project. The township will go out for bids once that is completed. There was a complaint about Brandon Way with a spot sinking in the center of the road. There was a complaint about Wetherbee where a driveway keeps washing out on to Gorrion Road. Doug has cleaned the sand up several times already.

**Cemetery Report:** There are a couple of funerals projected. Vault requirements were discussed. No action taken.

**Fire Administration:** Next meeting is February 27<sup>th</sup>.

**Administrative Business: Meeting Date Change:** A regular meeting was scheduled for March 5<sup>th</sup>. Because of the Presidential Nominating Primary that day, the date was tentatively set for March 8<sup>th</sup>. After discussion, Doug made the motion to set the regular meeting for THURSDAY, March 7<sup>th</sup> at 7:00 pm as that is a time that will work for all the Supervisors. Paul seconded. No discussion. Passed 3-0.

**Crow Wing Power ROW permitting:** The email from Crow Wing Power was discussed. Doug made the motion to approve the blanket ROW permit as Crow Wing Power does a good job. Nathan seconded. No discussion. Passed 3-0.

**Communications: Disaster Recover Workshop Feb 20<sup>th</sup>:** It was decided that Paul, Doug, and Sue should attend. **Center Point** mail was reviewed. No action taken. Other miscellaneous mail was reviewed.

**Announcements:** Presidential Nominating Primary is March 5<sup>th</sup>.

Next Meeting is THURSDAY, March 7, 2024, at 7 PM.

The Annual Township Election and meeting are on March 12<sup>th</sup>.

Spring Short Courses are coming up in March.

**Approve Minutes:** The January 9, 2024, meeting minutes were reviewed. Paul made a motion to approve the minutes as written. Doug seconded. No discussion. Passed 3-0.

**Adjourn Meeting:** Doug made a motion to adjourn the meeting. Nathan seconded. No discussion. Passed 3-0. The meeting adjourned at 7:48 pm.