

Crow Wing Township Planning Commission Meeting April 1, 2024, 6:00 PM

Commission Members Present: Brad Arnold (Chairman), Commissioners Linda Schuety, David Nelson, Dan Lee, Paul Stephany (Township Board Supervisor), & Sue Kern (Township Clerk). Scott Saehr, Planning and Zoning Consultant, was not present. Brad called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

A resident was present and filed a complaint on 9816 Arielle Drive. Chad Jillson is the property owner. The matter was discussed at length and Brad will try to contact the landowner, send a letter, and possibly contact law enforcement.

Public Hearings: None.

Additions or Deletions to Agenda: Paul wanted violation fees discussed during the complaint process.

Approval of Minutes: Dan made a motion to approve the minutes as written from February 5, 2024, with a correction on a resident's name. Linda seconded the motion. No discussion. Motion carried 5-0. The Planning Commission did not meet in March.

Open Forum: None.

Old Business: Outstanding Complaints: Jackson Property: Brad noted they put in gate posts and a chain with a lock. They posted a sign stating private property/no trespassing. The rubble was not taken care of, but they were given until April 15th. The clerk was instructed to write a letter reminding the owners of an inspection for April 15th. **Lyle Juare Property:** Dan had talked to the daughter, and she stated the owner had no intentions of cleaning up the property. The clerk was instructed to send a letter to the owners to have an inspection on Thursday, May 2nd. **Gerhardt Property:** Brad stated this was more of a dispute between neighbors. **Niesen Property:** Brad will meet and talk with the owner. **Chad Jillson:** A new complaint was filed at tonight's meeting.

Complaint Process: There has been a transition in Planning and Zoning Administration and a new Town Board, and the Planning Commission reviewed the process. The starting point is that a complaint form is completed and turned in. The Planning Commission reacts to the complaint with letters and meetings with the landowner to discuss a plan of action and expectations with a timeline. The landowners are informed of options and the potential for penalties. The land is reinspected for details of progress. The hope is that there is cooperation and the matter be resolved. There can be penalties, monthly fines, inspection fees and mileage payment reimbursement to the Planning Commission. The violation fee is \$50 per person for the members of the Planning Commission. Fees can be applied to the landowner's property tax. The Town Board can mandate a clean up and the expense will go to the landowner. It was decided that two PZ Commissioners will go together for inspections.

New Business: Crow Wing County Ordinance Amendments – Update: The County is working on their comprehensive plan and ordinance language is being discussed. The Commission was encouraged to read the changes being proposed on their website before the language is finalized. **Current Township Ordinance Discussion:** Article 43 Tower Facility Standards were discussed. Guest Cottage / Dwelling Options were discussed. No action was taken. The Planning Commission was reminded to attend the **AWAIR Meeting on May 14th @ 5:30.**

P&Z Administrator's Report: The report was reviewed, and some items will be discussed with Scott. **Town Board Correspondence:** None.

Adjournment: David made a motion to adjourn. Dan seconded. No discussion. Motion carried 5-0. The meeting adjourned at 7:40 pm.

