

Crow Wing Township Planning Commission Meeting May 6, 2024, 6:00 PM

Commission Members Present: Brad Arnold (Chairman), Commissioners David Nelson, Dan Lee, Paul Stephany (Township Board Supervisor), & Sue Kern (Township Clerk). Scott Saehr, Planning and Zoning Consultant, was not present. Commissioner Linda Schuety was not present. Brad called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

Public Hearings: None.

Additions or Deletions to Agenda: None. Residents were present and Brad brought their discussions to the beginning of the meeting.

Approval of Minutes: Dan made a motion to approve the minutes as written from April 1, 2024. David seconded the motion. No discussion. Motion carried 4-0. The June 5, 2023, minutes were reviewed as a resident's name was removed. No action was taken.

Open Forum: None.

Second Dwelling Discussion: Ben & Lisa Williams are wanting to build a second structure on their 5-acre plot. After discussion and review of guest cottage, duplex and shoreland ordinances, David made the motion to approve the accessory structure as the documents provided by Scott and the owners showed the building meets all setbacks, impervious limits and SSTS requirements. Dan seconded the motion. No further discussion. Passed 4-0. The Williams paid the Clerk for the land use permit and SSTS but are aware there could be additional charges should Scott determine.

Doug Schieffer Proposed Plat: Chris Sonmor, engineering consultant, was present to discuss tentative proposed plat on Business 371. Consensus of the Commission was that it would likely be approved pending several concerns. These concerns include a rezone with public hearing noting that neighbors likely to resist and the snowmobile/ATV trail currently in use with an easement needs to be addressed and maintained. Additionally, lots appear to be small and must meet setbacks, water and septic along with green space and adequate tree/vegetation to buffer the property between neighbors. Screening and buffering to residential is critical and would be fully enforced making the proposed lot size challenging. Stormwater management was discussed at length. A conforming management plan may need to be in place for the entire plat in advance of permitting even if storm water is managed per lot. Access to Business 371 would be governed by the State Highway department. No action was taken.

Old Business: Outstanding Complaints: Chad Jillson: Brad has been unable to reach Chad. He will pursue contact with him. **Colleen Jackson:** Inspection took place April 15th. Removal of the trailer is in process. **Lyle Juare:** Brad has talked to the owners. A May 23rd inspection is planned. **Deason property:** Owners are working with the DNR regarding erosion issues. Multiple violations were reviewed briefly and will be followed up and some need to be removed from the list.

Complaint Process/Letter Review: A generic letter for residents has been written and will need some changes. Brad will discuss it with Scott.

New Business: Crow Wing County Ordinance Amendments – Update: Brad briefly discussed the ordinance. It will not be finalized until the year end. The Comp Plan will affect our ordinances.

Permit Cards: It was decided that a sentence needs to be added noting that it is the owner's responsibility to meet building codes.

The AWAIR Meeting on May 14th @ 5:30 was announced and members are advised to attend.

P&Z Administrator's Report: The report was reviewed. **Town Board Correspondence:** None.

Adjournment: David made a motion to adjourn. Dan seconded. No discussion. Motion carried 4-0. The meeting adjourned at 7:38 pm.