

Crow Wing Township Planning Commission Meeting June 3, 2024, 6:00 PM

Commission Members Present: Brad Arnold (Chairman), Commissioners David Nelson, Dan Lee, Linda Schuety, Paul Stephany (Township Board Supervisor), Sue Kern (Township Clerk) and Scott Saehr, Planning and Zoning Consultant. Brad called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

Public Hearings: None.

Additions or Deletion: None.

Open Forum: None.

Approval of Minutes: Dan made the motion to approve the minutes from May 6, 2024, as written. David seconded the motion. No discussion. Motion carried 5-0.

Old Business: Outstanding Complaints: Brad is working on the Marv Niesen and Chad Jillson complaints. **Jackson:** Brad did a site visit. He stated that they have done a very good job cleaning up and there is one vehicle which needs to be removed. He instructed Scott to send a thank you letter, remind them to remove the truck and then it can be removed from the violation list. **Juaire:** Brad and Dan did a site visit. The owners have made progress, and the property is a lot better. There is wire fencing, a lumber pile and items in front of the garage which need to go in the garage yet. Once that is done, they will have met the obligation and be removed from the list. Scott is to send a letter thanking them for their progress and reminding them of what is left to do.

Complaint process/Letter Review: A generic template letter was discussed. The first letter is to be more cordial to bring awareness of the complaint and to specify what needs to be done and to reach out to the Planning Commission and/or attend a meeting. The second letter is to refer to the first letter and be stronger defining penalties, timelines, sent certified mail and possible legal action. Inspections will take place on a case-by-case situation. This will be followed up.

Guest Cottage/Dwelling Options: The ordinance was discussed at length along with the County ordinance. It was decided that decisions to approve/disapprove applications would be on a case-by-case basis. **Crow Wing County Ordinance Amendments:** Scott will meet with Chris Pence.

New Business: Doug Schieffer Proposed Plat: There is a change in the roadway entrance. Discussion included storm water, soil observation, setbacks, buffering vegetation, a rezone from AG to Commercial, possible conditional use permit, and then a final plat process. An easement with the snowmobile club is in question. A public hearing will be held. A developer's agreement with the Town Board is needed. No action was taken.

P&Z Administrator's Report: The report was reviewed. There are 12 land use permits issued including two new buildings. Subdivisions and SSTS's were reviewed.

Town Board Correspondence: None.

Adjournment: Dan made a motion to adjourn. Linda seconded. No discussion. Motion carried 5-0. The meeting adjourned at 7:24 pm.