

Crow Wing Township Planning Commission Meeting, December 2, 2024, 6:00 PM

Commission Members Present: Brad Arnold (Chairman), Commissioners David Nelson, Dan Lee, Paul Stephany (Township Board Supervisor), Scott Saehr (Planning and Zoning Consultant), and Sue Kern (Township Clerk). Brad called the meeting to order at 6:00 PM and the Pledge of Allegiance was recited.

Additions or Deletion: Items added: Proposed Planning and Zoning Calendar, re-cap on Northland Industrial Park, open position on the Planning Commission, Saehr consulting fees and permit fees.

Public Hearings: None.

Open Forum: Jon Kolstad was in attendance and has an interest in becoming a Planning Commissioner for the open position. Brad explained the position responsibilities. Jon is a township resident and has experience with Planning and Zoning.

Approval of Minutes: Dan made the motion to approve the November 4th meeting minutes as written with the change of the name Rich to Rick. Paul seconded the motion. No discussion. Passed 3-0, David abstained as he was late to that meeting.

Old Business: Outstanding Complaints: The **Jay Street/7026 Wels Avenue/Weis Avenue** property was discussed (**Witt**). There is a conflict with the address and certified mail sent there has been returned/not received. The property was neat and tidy up until last summer. Brad will go to the residence and knock on the door. **6726 Estate Circle (Dano-owner):** A complaint has been received and a letter will be sent. **7028 Barrows Avenue (Claudia Parker-owner):** The property owner has received two notices as this is a rental property. Brad has talked to the renter 3X and there is some progress in clean up. The camper is owned by their grandmother. Brad will follow up. No letter will be sent. **9816 Arielle Drive (Chad Jillson):** Brad has talked with Chad, and he stated he lives in Idaho. It was decided to send a final notice and start fining him and have the Sheriff's Department deliver the letter. **8992 Cook Road (Wade Tomberlin):** A complaint has been made about this property. It was decided to send a first notice letter. **7370 Hunter Circle (William Danilyuk):** It appears that building is happening without a permit. A letter will be sent. **Crow Wing County Ordinance Amendments update:** The County is updating their Ordinance, and the Township will need to review their Ordinance in the early months of 2025. Cannabis will be addressed. The Township attorney will be involved in addressing this. A public hearing will take place.

New Business: Solar Plans Submittal Review: The plans were reviewed, and the County's ordinance will be considered in this matter. Discussion ensued regarding whether permit charges will be required for stand-alone structures in a field vs. roof top and residential vs. commercial. No action was taken.

P&Z Administrator's Report: Scott reported scammers are out there in emails and members should be aware. Scott reported 30 land use permits with 1 pending, 18 SSTS (septic) applications submitted with 2 pending, 18 compliance inspections, 11 subdivisions with one pending, 2 conditional use permits and 2 rezones for 2024. There were no variances. The Commission discussed the formatting of the report.

Town Board Correspondence: None.

Northland Industrial Park easement with the snowmobile club and ATV club is ongoing with attorneys being involved. An easement/contract between the landowner and the clubs which is permanent and perpetual with the owners but would discontinue should the clubs dissolve is being worked on.

Calendar: The Commission reviewed a proposed Calendar for the 2025 PZ meeting schedule. David made a motion to approve the 2025 calendar as written. Dan seconded the motion. Passed 4-0. It will be presented to the Town Board at their next meeting.

Permit Fees: The Commission wants a report on their financials for the 2024 year so they can review and consider permit rates and Saehr Consulting's rates and contract. This will go forward on the next agenda.

Open PZ Commission position: Jon Kolstad was present at the meeting and showing an interest in the open position on the board. They discussed filling the vacancy as an interim and a formal appointment in February which is when they appoint the Chair/Vice Chair position. Brad will bring it forward to the Town Board.

Adjournment: Dan made a motion to adjourn. David seconded. No discussion. Passed 4-0. The meeting adjourned at 7:55 pm.